



GMNA Labor Relations

June 2021

During the 2019 National Negotiations, the Joint Parties agreed to improvements which create a more transparent Appendix A process. These improvements enhance the method in which employees make application for Job Transfer Opportunities.

The Joint National Parties have been working to develop the new process and have reached the point of implementation. **Beginning June 21, 2021, we will fill all openings using the Enhanced Employee Application process.** The following information is to provide clarity and direction for use of the new Enhanced Employee Application Process.

**All applications will be closed effective June 14, 2021.** Job Transfer Opportunities will not be posted during the week of **June 14th** as this week will be reserved as a Notification Registration Period. It is highly recommended that you sign up for notifications to your preferred location(s) and register for email and text message notification so that you can be informed as soon as an opening is posted for your location of your interest. You will now apply directly to the posted Job Transfer Opportunities as they become available. The posting will be open for ten (10) calendar days, this is the application period. You may cancel your application at any time during the application period which is prior to the closing date and time as per the timestamp on the job posting. **If you are eligible and selected for transfer, you are required to report to the new location.**

GENERAL MOTORS CORPORATION  
National Employee Placement Center-NEPC

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## Enhanced Employee Application Process Highlights for Employees

### **What to expect with the new Enhanced Employee Application Process?**

- Employees will no longer put in an application for all locations of interest, then wait to be offered the first location with openings! Instead, employees will sign up for Notifications to locations of interest and Apply directly to the Job Transfer Opportunities as they become available.
- **Please log into the Employee Placement System (EPS) and register for your locations of interest as well as sign up for email and text messaging the week of June 14<sup>th</sup>, before we deploy the updated system!** We will not post any Job Transfer Opportunities during the week of June 14<sup>th</sup>, to ensure no employee misses an opportunity to transfer to a location of interest.
- Employees will be notified (**via email and/or text messaging**) when their selected facilities have an Appendix A Job Transfer Opportunity.
- All open Appendix A Job Transfer Opportunities, whether selected for notification or not, will be posted in EPS and viewable by all employees on their EPS profile page.
- When an Appendix A Job Transfer Opportunity is posted for any facility, employees will be able to make application by signing into EPS. The Job Transfer Opportunity will show on their EPS profile page.
- The Job Transfer Opportunity will be time stamped and will remain open for an **Application Period of ten (10) calendar days**.
- Employees that make application(s) can cancel their application(s) at any time **during the ten (10) day application period**. This allows employees to apply for a location of interest, but if another location they prefer opens up **within the 10-day window**, they can cancel that application and apply to the preferred location. Previously, employees who applied for multiple locations were locked into the first location with openings.
- Upon expiration of the ten (10) day application period the list of applicants will be sorted according to the Appendix A eligibility rules and qualifying employees (according to the number requested on the Job Posting) will be notified of their report to work date.  
**\*\* The preferred method of communication is email and text messaging. Paper notification remains an option for report to work letters only.**
- **Employees will not have the opportunity to refuse the applied for job after the ten (10) day application period expires; thus, employees selected for transfer will be required to report to the new location as per their report to work letter.**
- Employees not qualifying for transfer will remain eligible to apply for future openings, **without a hold period.**
- If you have any questions regarding the process, please reach out to the Local UAW member designated to support EEAP at your site.

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